

**NATIONAL ASSOCIATION OF INSTITUTIONAL AGRIBUSINESS
BILLY MAX MOORE AWARD
OF OUTSTANDING PERFORMANCE IN INSTITUTIONAL AGRIBUSINESS**

I. Introduction

The National Association of Institutional Agribusiness (NAIA) is fortunate to represent a workforce of productive and dedicated public sector employees. Far too often, nonetheless, the efforts and accomplishments of outstanding workers go unrecognized. The Executive Directors believe there should be a national annual award that encourages and rewards the exemplary performance of staff actively engaged in institutional agribusiness.

This award has been named in honor of Billy Max Moore, who was an employee of the Texas Department of Corrections from 1968 to 1981. Mr. Moore was farm manager of the Ellis Unit, and an active member of the NAIA. Mr. Moore lost his life in the line of duty on April 4, 1981.

It is in recognition of his supreme sacrifice and in commemoration of his service to the Texas Department of Corrections and institutional agribusiness that the Executive Directors dedicates this award.

This award is designed to focus attention on the degree to which excellence exists in our profession and to recognize outstanding performance by the candidate selected as the annual recipient.

Nominations will be accepted for individuals who have demonstrated outstanding performance in contributing to the achievement of the agribusiness programs goals and objectives. The Executive Directors will then select one individual who will receive the annual award in recognition of his/her accomplishments.

The recipient will be honored at the **2026 NAIA Conference in Oklahoma October 2026**

II. Eligibility

Those eligible for nomination are:

- anyone currently active in institutional agribusiness; and who holds a position subordinate to the agricultural department head.

The Board wishes to particularly encourage nominations of line Staff and/or non-management personnel.

Members of the selection committee will be ineligible for consideration.

III. Nomination Process

An individual may be nominated by supervisors, peers, professional colleagues or others familiar with the person's work. A person may not be nominated by relatives or subordinates, nor may a person nominate himself or herself. One individual may nominate one person.

A standard nomination form must be used to describe the individual's accomplishments and should indicate the reasons why the individual should be recognized. Copies of the nomination instructions and form are attached. In addition, a notification of award form must accompany the nomination. Each nomination must be verified, approved and signed by the senior agricultural head of the program and/or agency.

Email as a scanned document or mail the entire BMM application
Please make sure that all requirements for this award are included in your packet.
john.raiford@vadoc.virginia.gov

Billy Max Moore Award Nominations:

We are now accepting Billy Max Moore Award nominations. The deadline to submit your nomination application is **June 5, 2026**. Email a scanned document or mail the entire BMM application.

Email: john.raiford@vadoc.virginia.gov

For questions, call: John (Kenny) Raiford at (757) 335-0750

Visit www.naia.web to download the application located in the "Membership" section

IV. Selection Process

Selection Committee: The selection committee, comprised of the Executive Directors, will review all nominations and recommend the individual who is most worthy of recognition.

In order to be selected, the individual must receive a majority vote from the Executive Directors.

Selection Criteria: The selection committee will use one or more of the following criteria in selecting an individual for recognition:

- attainment of high priority program/agency objectives;
- exceptional accomplishments;
- exemplary leadership;
- creativity and innovation;
- achievement of significant improvements in productivity and/or savings in the agribusiness operation:
- exhibition of extraordinary courage performed in the line of duty.

V. Nature of Award

A plaque and an award citation signed by the NAIA President will be awarded to the recipient.

The Billy Max Moore Award for Outstanding Performance in Institutional Agribusiness will be presented by the President at the annual banquet.

A notification letter will be sent to the agricultural department head and the institutional agency head as designated by the recipient.

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INSTITUTIONAL AGRIBUSINESS
NOMINATION FORM

Date: _____

Name of
Nominee: _____

Title: _____

Agency/Institution:

Address: _____

Please describe, briefly but specifically, those accomplishments that merit the awarding of an award to the individual. Use a maximum of one additional sheet.

Name of
Nominator: _____

Relationship of Nominator to Nominee:

I hereby certify that I am not related to the nominee and do not work for the nominee:

Signature of Nominator

Reviewed and Approved:

Signature of Agricultural Department Head

Title

NOTE: Deadline for the Billy Max Moore award is June 5, 2026

NOTIFICATION OF AWARD

Please complete the following information as accurately as possible. Should the nominee be selected as the annual recipient of the Billy Max Moore Award for Outstanding Performance in Institutional Agribusiness, notification will be sent to: (1) head of agency/organization (i.e., Director, Secretary, Commissioner, Sheriff, etc.); (2) head of the institution/enterprise (i.e., Warden/Superintendent, etc.); (3) name of newsletter within your agency or local newspaper, if you would like us to notify them.

1. Head of Agency

Name:

Title:

Agency:

Mailing Address:

Street/P0 Box:

City, State, Zip Code:

2. Head of Institution

Name: Title:

Agency:

Mailing Address:

Street/P0 Box:

City, State, Zip Code:

3. Agency Newsletter/Local Newspaper (optional)

Contact Name:

Newsletter/Newspaper:

Street/PO Box:

City, State, Zip Code: